

AUG 7 1955

**MEMORANDUM FOR:** Deputy Director (Plans)  
Deputy Director (Intelligence)  
Deputy Director (Support)

**SUBJECT:** Personnel

1. In confirmation of our discussion at the Deputy Directors' Meeting on 3 August 1955, it is my desire that each of you examine carefully the need for additional personnel which your components have requested in their Fiscal Year 1956 Operating Budgets and in their estimates for Fiscal Year 1957.

2. Our personnel ceiling to date is a self-imposed one. Nevertheless, the Bureau of the Budget and the Congress are keenly interested in this matter and I do not feel that we should expand appreciably without consultation with them. Our 'on-duty' strength today approaches very closely the strength which they have sanctioned informally.

3. As was pointed out at the Deputies' Meeting, the various components have requested increases over our present strength totaling [redacted] positions for Fiscal Year 1956 ([redacted] 25X1 military) and for Fiscal Year 1957 an additional [redacted] 25X1 There 25X1 are certain high priority projects that we discussed which must have additional personnel; these will be authorized. However, before I would approve any such general increase, and certainly one of the magnitude requested, I would have to be convinced that it is both necessary and practical.

4. I believe that the Congress would be most reluctant to sanction an appreciable expansion, particularly in our departmental strength. Our buildings are already overcrowded and adequate relief is not in sight until our new building is constructed. Even then, according to present estimates, our authorization will permit us to construct a building adequate to accommodate an increased 'on-duty' departmental strength of [redacted] 25X1 Experience also indicates that our recruitment and entrance-on-duty processing facilities could not, without a

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substantially stepped-up program, effect a net gain of more than half of the number requested by 30 June 1956.

5. It is my desire to keep the Agency as small as possible consistent with the successful accomplishment of our mission. It behooves us all to find ways and means to do more without greatly expanding our numbers. We must resist any suggestions that we assume duties which are not clearly our function or which we have not been assigned as a service of common concern. We must also pay greater attention to the establishment of priorities and through constant analysis and evaluation eliminate marginal projects and programs. We should explore thoroughly all possibilities of contracting for our work to avoid increasing our numbers where we can within the bounds of good security.

6. It is essential that your reappraisal of these estimates be completed as expeditiously as possible and that your new estimates be submitted to the Comptroller not later than the close of business on 9 August 1955.

SIGNED:

ALLEN W. DULLES

Director of Central Intelligence

DD/S:LKW:laq:lh

Retyped AWD:at (w/change in last line of para 3)

Distribution:

- 1 cc - DCI
- 1 cc - ER ✓
- 1 cc - Comptroller
- 1 cc - C/ Budget Div
- 1 cc - DD/S

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MEMORANDUM FOR: ✓ Deputy Director (Plans)  
 Deputy Director (Intelligence)  
 Deputy Director (Support)

SUBJECT : Personnel.

*(Changes suggested by Sen. Cabell)*

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ALLEN W. DULLES  
Director of Central Intelligence

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Deputy Director (Support)

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ALLEN W. DULLES  
Director of Central Intelligence

OD/S:LKW:laq:lh

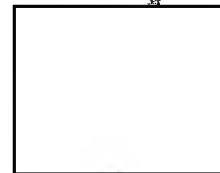
Distribution:

- ✓ - E. R.
- 1 - DCI
- 1 - Comptroller
- 1 - C/Budget Div.
- 2 - DD/S

CONCUR:



T. K. WHITE  
Deputy Director  
(Support)



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MEMORANDUM FOR: MR. DULLES

With regard to our personnel strength, I have tried to incorporate my understanding of your instructions to the Deputies in the attached memorandum. It would be helpful to the Deputies to have such a memorandum since each of us has quite a large number of people to whom your instructions must be accurately transmitted.

Our Fiscal Year 1956 Operating Budget and Fiscal Year 1957 Budget Estimate must be submitted to the Bureau of the Budget not later than 15 September. It will take approximately one month for the Office of the Comptroller to prepare the Budget for submission after your basic decision is made as to the total money and the total personnel to be requested. This means that these decisions must

be made prior to your departure. The memorandum, therefore, prescribes a deadline of 9 August for submission of the new estimates. This will give the Comptroller one day to assemble the necessary data for your consideration. We will want some time with you on either Thursday or Friday prior to your departure to get your decision in this matter.

  
L. K. White

  
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(DATE)

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